

**BLS Curriculum Update Committee
Richmond Marriott West - Richmond, Virginia
June 21, 2007
11:30am**

Members Present:	Members Absent:	Staff:	Others:
Linda Johnson	Ron Early-Excused	Warren Short	Jay Porter
Debbie Akers	Cookie Conrad-Excused	Greg Neiman	
Ray George	Tracey Jarrett-Excused		
Shaun Carpenter	Pat Mercer-Excused		
	Carla Mann		
	Rob Phillips		
	Russell Barnes		
	David Morris		
	Theresa Kingsly		
	Jimmy Harton		

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The Committee was called to order at 12:22pm without a quorum	
II. Introductions	Members of the Committee and visitors introduced themselves – Debbie Akers was introduced as the replacement for Carl Rochelle who resigned due to a move out of state	
III. Approval of Minutes	The Committee reviewed the Minutes of the May 1, 2007 meeting	
IV. Review of Assignments	The Committee continued to review all of the tasks and items that had been previously discussed	
V. General Assignments	Shaun will complete the Airway sections and submit them to Greg in time for them to be sent to PDC Committee Members with the Agenda	
VI. Assignments For Next Meeting	Shaun will compile the Medication list into the new format and send it out for review prior to the next meeting. All outstanding items need to be to Shaun by August 31, 2007.	
VII. Establish Next Meeting Date	Wednesday, September 5, 2007 10:30am Location TBA	
VIII. Adjourn	The Committee adjourned at: 2:40pm	

BLS Curriculum Update Committee
Thursday, June 21, 2007 – 11:30am
Richmond Marriott West - Innsbrook
Agenda

- I. Welcome
- II. Introductions
- III. Approval of Minutes from May 1, 2007
- IV. Review of Assignments
- V. General Discussions and Ideas
- VI. Assignments for Next Meeting
- VII. Establish Meeting Dates
- VIII. Adjourn